 MANUFACTURER **VISIT FORM 2023**

To ensure your visit to the Rouzer Group’s territory is seamless and productive, we ask for 4-6 weeks’ notice. This will give us an ample amount of time to set up meetings with key accounts and end users that will benefit most from your visit. Please fill out the following information so we can generate a tentative schedule. Please contact your lead scheduler for more information or questions about your visit.

**Once completed, please send directly to:**

* **Electrical** – Pete@rouzer.com
* **Tool** - Gary@rouzer.com
* **Utility** - Don@rouzer.com

**Basic Information:**

|  |  |
| --- | --- |
| **Name(s)** |  |
| **Manufacturer** |  |
| **Date(s)** |  |

**Travel Arrangements:**

|  |  |
| --- | --- |
| **Flight Details** |  |
| **Hotel\*** |  |
| **Ground Travel** |  |

\* Rouzer Group has negotiated special rates with the Golden Valley Ramada. [**CLICK HERE**](https://www.wyndhamhotels.com/ramada/golden-valley-minnesota/ramada-golden-valley-minneapolis/overview?corporate_id=1000019635) to take advantage of our rates!

**Visit Specifics**

**Purpose of visit:**

**Goals to meet:**

**Key accounts, territories, or sales personnel you would like to visit:**

**Training you would like to give while visiting:**

**If training, how are you presenting:** (technology needs?)

**Literature & samples you would like readily available upon arrival:**